

**PRODUCT: JET FUEL JP54 (AVIATION KEROSENE COLONIAL GRADE 54)**

**PROCEDURES.**

- 1) Buyer issues official ICPO with full banking and company registration certificate.
- 2) Seller issues CI with (INDICATING VESSEL NAME / TANK NUMBER).
- 3) Buyer returns to seller signed CI with letter of acceptance.
- 4) Seller Register and Notarized CI AND IF BUYER NEEDS DIP TEST
  - a) Seller provide to buyer storage terminal contact, for buyer and tank farm to finalize the number of days the buyer want to extend for dip test, buyer send to seller the confirmation mail and extension invoice from the tank farm for seller confirmation.
  - b) Or buyer provide seller with his TSA from reliable tank farm for seller approval
- 5) Seller issue the below PPOP to buyer -
  - a) Bill of Lading
  - b) Product quality passport
  - c) Export license
  - d) Vessel Manifest
  - e) Product Certificate of Origin
  - f) Statement of Availability of product
  - g) DIP TEST ANALYSIS (SGS OR EQUIVALENT)
- 6) Within 48-72 hours buyer provides to seller:
  - a) Buyer provide the TSR/ATV from the reliable tank farm approved by the seller
  - b) Thereafter all parties involve sign the NCNDA/IMFPA.
- 7) Vessel arrive and Anchored, Seller issue
  - a) Notice of readiness
  - b) Dip Test Authorization
  - c) Authority to Board ATB, to allow buyer dip-test in seller tanker.
- 8) Seller loads / Pump the product into buyer's tank and issues all exportation documents to buyer including these below documents:
  - a) Injection report,
  - b) Certificate of Origin,
  - c) Business Registration,
  - d) Statement of product availability,
  - e) Attestation of allocation certificate,
  - f) Commitment to produce,
  - g) Authority to sell and collect
- 9) Immediately buyer pays for the product via MT103/TT.
- 10) Both parties sign one-year contract.
- 11) Seller and Buyer pays their own intermediary involved individually.